



CROCODYLUS PARK

Personalised Conference/Seminar Services



Crocodylus Park can develop a conference/seminar program to suit your specific requirements, whilst ensuring it is distinctly unique with a high level of service.

Street Address: 815 McMillans Road, Berrimah NT 0828 Postal Address: P.O. Box 530, Karama NT 0813
Tel: 08 8922 4500 Facs: 08 8947 0678 E-mail: crocopark@wmi.com.au Web: www.crocodyluspark.com.au



Conference/Seminar Enquiry Form

Event/Function Name: _____

Contact Name: _____

Company: _____

Contact Telephone: _____

E-mail: _____

Requested Date: _____

Requested Time: _____

No. of Delegates: _____

Catering Options:

- | | |
|--|--|
| <input type="checkbox"/> Tea & Coffee Facilities | <input type="checkbox"/> Anti Pasto Platter |
| <input type="checkbox"/> Morning Tea | <input type="checkbox"/> Hot Finger Food |
| <input type="checkbox"/> Afternoon Tea | <input type="checkbox"/> BBQ Buffet Lunch Menu 1 |
| <input type="checkbox"/> Gourmet Club Sandwich | <input type="checkbox"/> BBQ Buffet Lunch Menu 2 |
| <input type="checkbox"/> Gourmet Wrap | <input type="checkbox"/> BBQ Buffet Lunch Menu 3 |

Additional/Other: _____

AV Request:



Morning & Afternoon Tea

Tea and coffee facilities (self serve) - **\$3.50 per person**

Fresh fruit platter; tea, coffee, chilled water - **\$8.00 per person**

In-house selection of sweet & savoury muffins; tea, coffee, chilled water - **\$8.00 per person**

Platter of various cakes; tea, coffee, chilled water - **\$8.00 per person**

Light Lunch Options

Gourmet Wraps - \$15.00 per person: Selection of ham, chicken and salad wraps

Gourmet Club Sandwich Lunch - \$15.00 per person: Selection of club sandwiches made from white or multigrain bread. With a selection of fillings ham & salad, chicken & salad or fresh salad

Anti-Pasto Platter - \$8.00 per person: A selection of salamis, pepperoni, kabana, cheese & biscuits

Hot Finger Food - \$12.00 per person: A selection of mini pies, mini sausage rolls, mini quiches & sauces

BBQ Buffet Lunch Options*

BBQ Lunch Menu 1 - \$41.00 per person

Barbeque scotch fillet served with a selection of sauces (pepper, garlic and mushroom jus)
Marinated chicken pieces in a soy and sesame glaze; Beef and red wine sausages
Crisp garden salad; Fresh crusty bread rolls; Selection of sauces and condiments

BBQ Lunch Menu 2 - \$48.00 per person

BBQ scotch fillet served with a selection of sauces (pepper, garlic and mushroom jus)
Grilled chicken breast fillets; Beef red wine & herb sausages
Crocodile skewers in lime and coriander; Crisp garden salad; Tropical Asian-style salad
Fresh crusty bread rolls; Selection of sauce and condiments

BBQ Lunch Menu 3 - \$53.00 per person

Mini filet mignons in a red wine jus; Grilled chicken breast fillets
Grilled kangaroo and herb sausages; Barbequed prawn tail kebabs
Crisp garden salad; Creamy potato, egg and bacon salad
Grilled onion rings; Fresh crusty bread rolls; Selection of sauce and condiments

** includes pricing for standard equipment, set up and break down*



Beverage Packages*

Standard 3 Hour Beverage Package - \$42.00 per person

Standard 4 Hour Beverage Package - \$56.00 per person

- Wild River, Yarra Valley, Brut Sparkling
- Wild River, Yarra Valley, Chardonnay
- Wild River, Yarra Valley, Cabernet Sauvignon
- Carlton Draught
- Cascade Light
- Soft Drink
- Juices

Premium 3 Hour Beverage Package - \$48.00 per person

Premium 4 Hour Beverage Package - \$64.00 per person

- Cool Wood, Eden Valley, Brut Sparkling
- Cool Wood, Eden Valley, Sauvignon Blanc
- Cool Wood, Eden Valley, Pinot Gris
- Cool Wood, Eden Valley, Shiraz
- Crown Lager
- Cascade Light
- Soft Drink
- Juices

Deluxe 3 Hour Beverage Package - \$54.00 per person

Deluxe 4 Hour Beverage Package - \$72.00 per person

- Cool Wood, Eden Valley, Brut Sparkling
- Little Yering, Yarra Valley, Chardonnay
- Little Yering, Yarra Valley, Pinot Noir
- Little Yering, Yarra Valley, Cabernet Shiraz Merlot
- Crown Lager
- Heineken
- XXXX Gold (mid-strength)
- Cascade Premium Light
- Soft Drink & Juice

** wine variety/brands may be subject to availability*



Room Hire

Full Day: 9.00 am - 5.00 pm	\$750
Half Day: 9.00 am - 1.00 pm or 1.00 pm - 5.00 pm	\$400
4 hours or less: between 9.00 am and 5.00 pm	\$110/hr
Extra Hours after 5.00 pm - up to midnight	\$150/hr
Extra Hours after midnight	\$300/hr
(Conference Room Dimensions: 15 m x 10 m = 150 m ²)	

Private Crocodile Tour

Why not spoil your guests with a “Crocodile Tour” which will entertain whilst giving them a taste of the Territory.

Adults	\$25.00 pp
Children (3-15 years old)	\$10.00 pp

Audiovisual & Equipment

Fixed Screen	Complimentary
Lectern	Complimentary
Data Projector	\$100.00 per day
Electronic Whiteboard	\$100.00 per day
Teleconference Unit	\$120.00 per day
Laptop	\$200.00 per day
Lapel/cordless Microphone & single speaker PA system	\$280.00 per day
Data Screen - tripod	\$ 60.00 per day
Overhead Projector	\$ 70.00 per day
Wireless Internet (per user)	\$ 22.00 per day
DVD/VCR Player	\$ 67.00 per day
Flipchart with paper & markers	\$ 45.00 per day
68 cm TV & DVD Player	\$ 95.00 per day
Partitions (1 m x 2 m each)	Price on request
Stage panels (1.2 m x 2.4 m each)	\$59.00 per panel
Parquetry Dance Floor (16 m ²)	\$450.00 per day



Terms and Conditions

Quotations:

Quotations are valid for 14 days. Crocodylus Park will endeavour to provide as accurate a quote as possible, but unforeseen price increases for food, wine, etc. may occur from time to time. Our quote may thus be subject to a slight increase, which in our experience is unlikely to be more than 3%. Crocodylus Park reserves the right to change the selected venue for the event in the light of circumstances that could not have been predicted in advance and/or that are out of our control.

Bookings:

Bookings are not considered "confirmed" until a signed booking form and 10% deposit (of quotation) is received. Until booking form and deposit are received, bookings are considered tentative and will be held for 14 days from the time the booking is made. Crocodylus Park reserves the right to allocate the date to another client if confirmation and deposit are not received within 14 days of the booking being made. The number of guests/delegates must be confirmed at least 7 days prior to the event.

Cancellations:

For cancellations made more than 3 months prior to the date of the event, the deposit will be refunded, less an administration fee of \$200. For cancellations made less than 3 months prior to the date of the event, the deposit will be forfeited.

Payment:

It is the responsibility of the client to confirm the number of guests at least 7 days prior to the event.

The Account is payable no less than 7 days before the event, unless prior arrangements have been made with Crocodylus Park management. If payment not made by the due date, Crocodylus Park reserves the right to cancel the event. Any adjustments to the account are to be settled within 7 days.

In line with current business practice, accounts paid by credit card will incur a 2.75% surcharge (3.25% for American Express). We do accept other forms of payment.

The client acknowledges that additional costs may be incurred just prior to the event (eg additional guests, additional equipment - see below), during the event (eg approved increases to tab limit on bar), or after the event (additional cleaning - see below) - these costs must be paid no later than 2 days after the event.

Access:

The client's agents must liaise with Crocodylus Park's Events Coordinator about times of access prior to the event. Crocodylus Park has a large parking area and also access and facilities for people with disabilities.

Delivery and Collection of Equipment:

All deliveries and collections should be made before 1100 am, unless other arrangements have been made with the Crocodylus Park Events Coordinator.

Crocodylus Park accepts no responsibility for loss or damage to property left on the premises by the client or its supplier prior to, during, or after an event.

Extras:

For hire of additional gear and equipment, please liaise with the Crocodylus Park Events Coordinator as to requirements and costs.



Cleaning:

The cost of general cleaning is included in the event cost. The Client is responsible for any additional costs where more than general cleaning is required following an event.

Security:

It is the responsibility of the client to provide security staff if appropriate for the event. Requirements should be confirmed with the Crocodylus Park Events Coordinator to ensure that they are adequate and comply with relevant Northern Territory legislation. Crocodylus Park is able to arrange security staff, with costs being borne by the client.

Crocodylus Park reserves the right to eject from the premises any person attending an event who behaves in an objectionable manner, or who may put at risk any part, staff or wildlife of Crocodylus Park.

Smoking:

In line with current regulations, smoking is permitted in all areas outside the main building.

Damages:

The client accepts financial responsibility for any damage to the venue, its fittings, equipment or wildlife caused by the client, their guests or by outside contractors engaged by the client prior to, during or after the event.

I have read the above conditions and understand that they form Part of my contract with Crocodylus Park

Client Name: _____

Signed: _____

Date: _____

Crocodylus Park: _____

Crocodylus Park Signed: _____

Date: _____